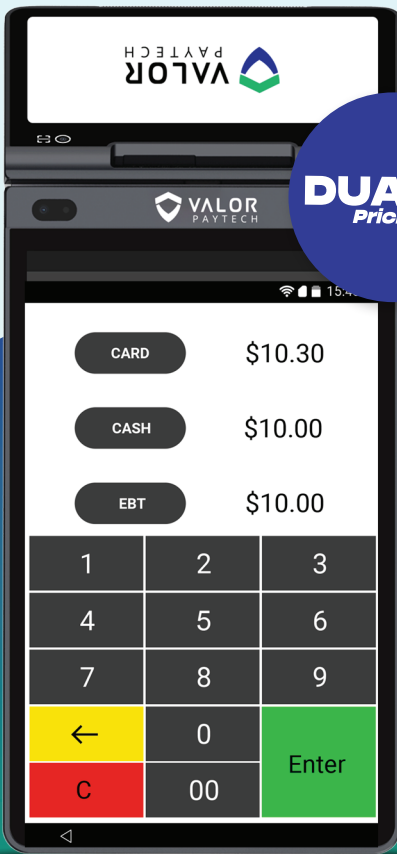


Quick Reference Guide



VP800

Dual Pricing



Transactions

CARD SALE

1. Enter **Transaction Amount** and tap **CARD**.
2. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
3. **Sign** and **Tip** if prompted.
4. Select receipt delivery method.

CASH SALE

1. Enter **Transaction Amount** and tap **Cash**.
2. Select receipt delivery method.

Additional Transactions Types

CARD VOID

1. Tap **Menu** Button, Followed by Payments.
2. Enter the **Transaction Number** from the receipt or the **last 4 of the card number** and tap **Enter**.
3. When prompted enter **Password**.
4. Tap to confirm the transaction that needs to be voided.
5. Select receipt delivery method.

CARD REFUND

1. Tap **Menu** Button, Followed by Payments, then **REFUND**.
2. Enter **Transaction Amount** and tap **Enter**.
3. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
4. Select receipt delivery method.

CARD PREAUTH

1. Tap **Menu** Button, Followed by Payments, then **PREAUTH**.
2. Enter **Transaction Amount** and tap **Enter**.
3. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
4. Select receipt delivery method.

CAPTURE PREAUTH

1. Tap **Menu** Button, Followed by Payments, then **TICKET**.
2. Enter **Transaction Amount** and tap **Enter** and enter **Password**.
3. Enter the **Transaction Number** from the receipt or the **last 4 of the card number** and tap **Enter**.
4. **Sign** and **Tip** if prompted.
5. Select receipt delivery method.



Main Menu Options

TRANSACTIONS

Overview of Transactions posted on Selected Date

SETTLEMENT

Perform a Batch Settlement

PRE SALE

Create a Pre Sale Ticket

UPDATES

Perform a Parameter or Application Download on Terminal

PAYMENT

Perform Multiple Payment Types

REPORTS

View Different Report Types

TIP ADJUST

Perform Tip Adjust on Open Batch Transactions

REPRINT RECEIPT

Reprint Last Transaction's Receipt

REPRINT

Reprint Previous Transaction Receipts

SETTINGS

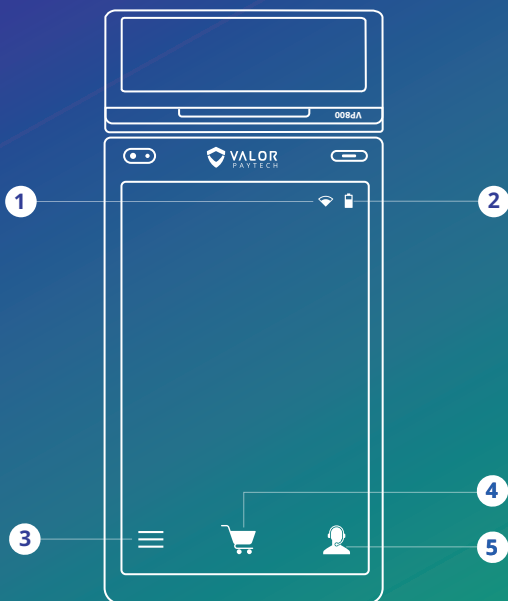
Configure Device Settings including WIFI, SIM, Passwords, etc.



Connect to WiFi

1. From the **Home Screen**, tap the **Main Menu icon**.
2. Tap **Settings**, then **WiFi Config**
3. Tap **SSID**
4. Enter **WiFi Password** (Password is case sensitive)
5. Tap **Connect**

Terminal Guide



1. Connection Icon

2. Battery Level

3. Main Menu

4. Inventory

5. Contact Support

Visit Our Knowledge Base

Scan the QR Code with your mobile device to search for troubleshooting articles.



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