

Viewing Audit Logs



STEP 1

Go to www.online.valorpaytech.com and enter your login credentials.

Email

Password

Remember Me [Forgot Password](#)

SIGN IN

VALOR
PAYTECH

STEP 2

Navigate to either **User Management**, **Merchant Management**, or **Device Management**.

Dashboard

User Management

Merchant Management

Transactions

Remote Diagnostics

Device Management

Valor Shield RT

Contact Us

Support

KSJ

412
Total Merchants

965
Devices

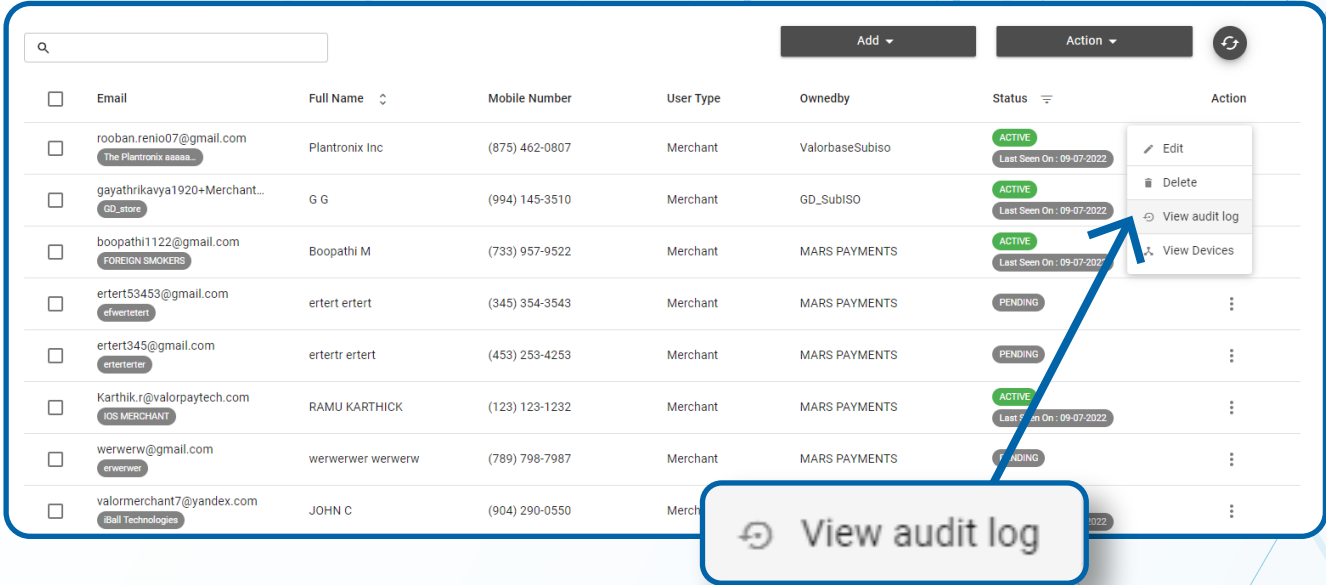
Ne

\$434.3K

\$361.9K

STEP 3

Under **User Management**, click the **Vertical Ellipsis** on the right -hand side of your desired select **View audit log**.



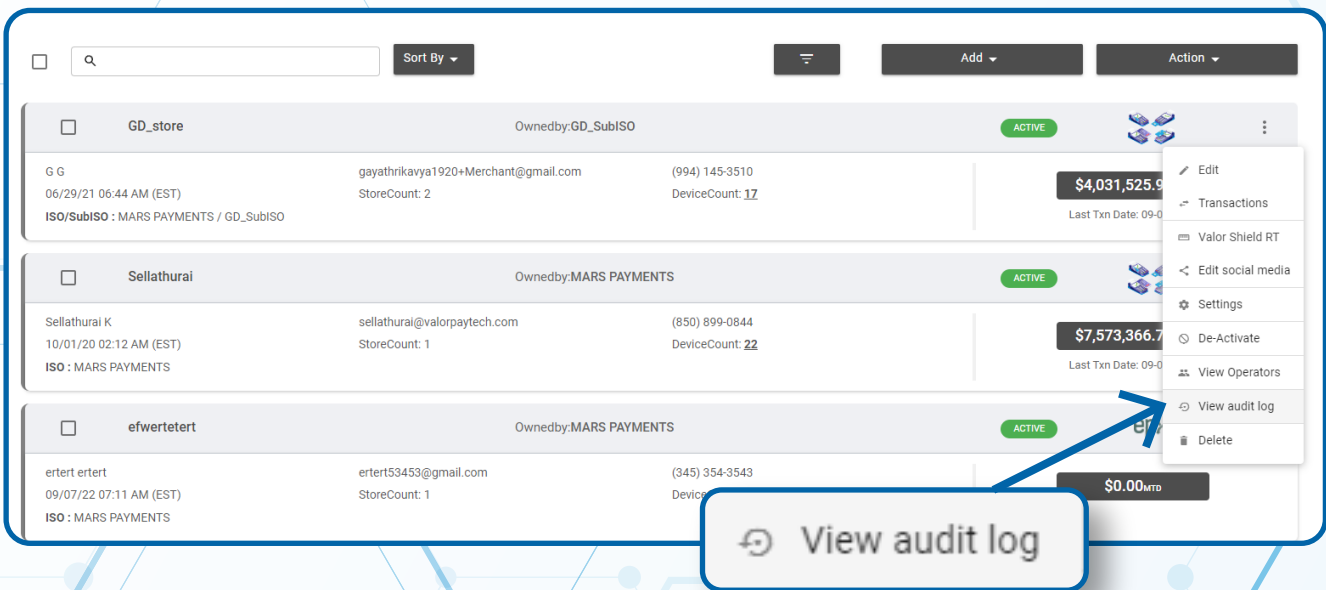
The screenshot shows a table of users in the User Management section. The table has columns for Email, Full Name, Mobile Number, User Type, Ownedby, Status, and Action. A vertical ellipsis menu is open for the user 'erwertert', and the 'View audit log' option is highlighted. A callout box with a blue arrow points to this option.

Email	Full Name	Mobile Number	User Type	Ownedby	Status	Action
rooban.renio07@gmail.com	Plantronix Inc	(875) 462-0807	Merchant	ValorbaseSubiso	ACTIVE	Edit, Delete, View audit log, View Devices
gayathrikavya1920+Merchant...	G G	(994) 145-3510	Merchant	GD_SubISO	ACTIVE	Edit, Delete, View audit log, View Devices
boopathi1122@gmail.com	Boopathi M	(733) 957-9522	Merchant	MARS PAYMENTS	ACTIVE	Edit, Delete, View audit log, View Devices
ertert53453@gmail.com	ertert ertert	(345) 354-3543	Merchant	MARS PAYMENTS	PENDING	Edit, Delete, View audit log, View Devices
ertert345@gmail.com	ertert ertert	(453) 253-4253	Merchant	MARS PAYMENTS	PENDING	Edit, Delete, View audit log, View Devices
Karthik.r@valorpaytech.com	RAMU KARTHICK	(123) 123-1232	Merchant	MARS PAYMENTS	ACTIVE	Edit, Delete, View audit log, View Devices
werwerw@gmail.com	werwerwer werwerw	(789) 798-7987	Merchant	MARS PAYMENTS	PENDING	Edit, Delete, View audit log, View Devices
valormerchant7@yandex.com	JOHN C	(904) 290-0550	Merchant	MARS PAYMENTS	PENDING	Edit, Delete, View audit log, View Devices

View audit log

STEP 4

Under **Merchant Management**, click the **Vertical Ellipsis** on the right-hand side of your desired **Merchant**, select **View audit log**.



The screenshot shows a table of merchants in the Merchant Management section. The table has columns for Merchant Name, Contact Information, Status, and Action. A vertical ellipsis menu is open for the merchant 'erwertert', and the 'View audit log' option is highlighted. A callout box with a blue arrow points to this option.

Merchant Name	Contact Information	Status	Action
GD_store	Ownedby:GD_SubISO	ACTIVE	Edit, Transactions, Valor Shield RT, Edit social media, Settings, De-Activate, View Operators, View audit log, Delete
Sellathurai	Ownedby:MARS PAYMENTS	ACTIVE	Edit, Transactions, Valor Shield RT, Edit social media, Settings, De-Activate, View Operators, View audit log, Delete
erwertert	Ownedby:MARS PAYMENTS	ACTIVE	Edit, Transactions, Valor Shield RT, Edit social media, Settings, De-Activate, View Operators, View audit log, Delete

View audit log

STEP 5

Under **Device Management**, click the **Vertical Ellipsis** on the right-hand side of your desired **Device**, select **View audit log**.

The screenshot displays a list of devices in a management interface. The top device is 'Sellathurai' with EPI: 2215057112, VER: 1.2.65, and Processor: EPX. The bottom device is 'GD_store' with EPI: 2204767051, VER: 1.2.79, and Processor: TSYS SIERRA. A blue callout box highlights the 'View audit log' button, with an arrow pointing to the vertical ellipsis menu of the 'GD_store' device. The menu options include: Edit Parameters, View HeartBeat, View audit log, Edit Tags, View Serial #History, and Mark as Favorite.

Device Name	EPI	VER	Processor	Phone Number
Sellathurai	2215057112	1.2.65	EPX	(850) 899-0844
GD_store	2204767051	1.2.79	TSYS SIERRA	(994) 145-3510