

Change Batch Out Settings (As a Merchant)



STEP 1

Go to www.online.valorpaytech.com and enter your login credentials.

Email

Password

Remember Me [Forgot Password](#)

SIGN IN

VALOR
PAYTECH

STEP 2

Navigate to **Device Management**.

Dashboard

User Management

Transactions

Virtual Terminal

Device Management

Engage My Customers

Promotions

Valor Shield RT

Contact Us

My Tickets

My Setting

Reports

Downloads

THE PLANTRONIX AAAAAA

Store	EPI	VER	Processor	Contact
The Plantronix aaaaaaaa	2127942667	N/A	TSYS SIERRA	(875) 462-0807
The Plantronix aaaaaaaa	2121760180	1.0.0	TSYS SIERRA	(875) 462-0807
The Plantronix aaaaaaaa	2127224027	1.0.0	TSYS SIERRA	(875) 462-0807
The Plantronix aaaaaaaa		1.0.0	FDR OMAHA	(875) 462-0807

Device Management

STEP 3

Navigate to targeted Terminal Device, Select the **Vertical Elipsis** on the right-hand side, **Edit Parameters**.

The screenshot displays a list of terminal devices with the following details:

Device Name	EPI	VER	Processor	Status
The Plantronix aaaaaaaaa	2127942667	N/A	TSYS SIERRA	ACTIVE
The Plantronix aaaaaaaaa	2121760180	1.0.0	TSYS SIERRA	ACTIVE
The Plantronix aaaaaaaaa	2127224027	1.0.0	TSYS SIERRA	ACTIVE
The Plantronix aaaaaaaaa	2128540692			

STEP 4

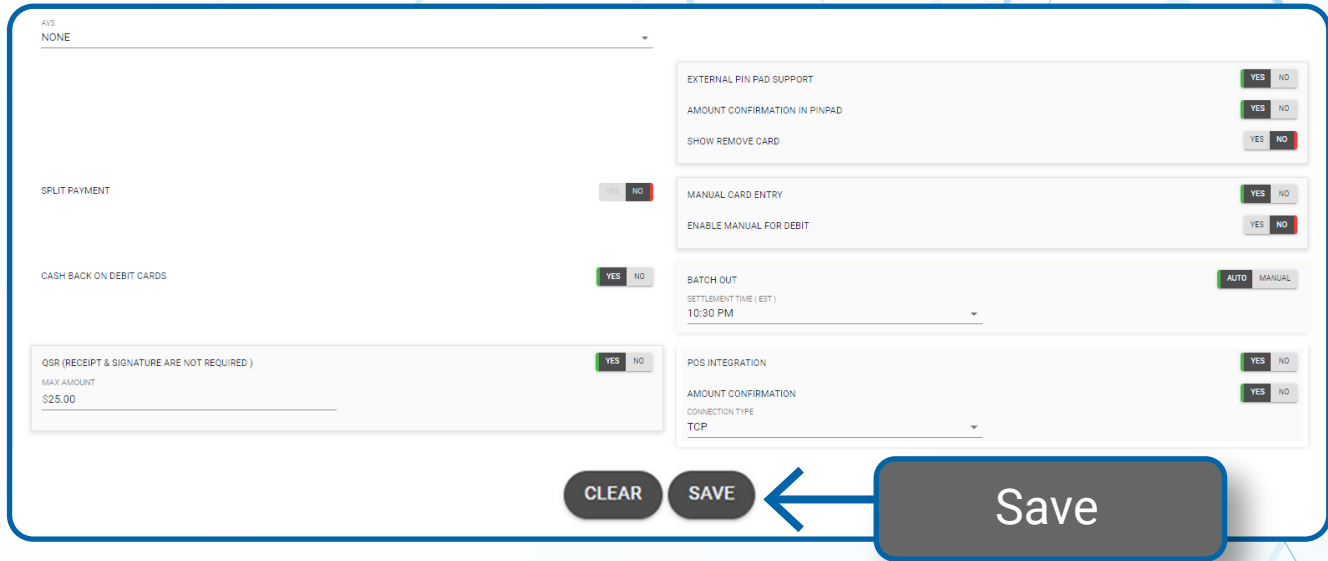
Navigate to **Terminal & Transactions, Batch Out**, and adjust **Settlement Time**.

The screenshot shows the configuration page for 'Batch Out' with the following settings:

- EXTERNAL PIN PAD SUPPORT: YES
- AMOUNT CONFIRMATION IN PINPAD: YES
- SHOW REMOVE CARD: YES
- MANUAL CARD ENTRY: YES
- ENABLE MANUAL FOR DEBIT: YES
- BATCH OUT: AUTO
- SETTLEMENT TIME (EST): 10:30 PM
- POS INTEGRATION: YES
- AMOUNT CONFIRMATION: YES
- CONNECTION TYPE: TCP

STEP 5

Select **Save** at the bottom of the screen.

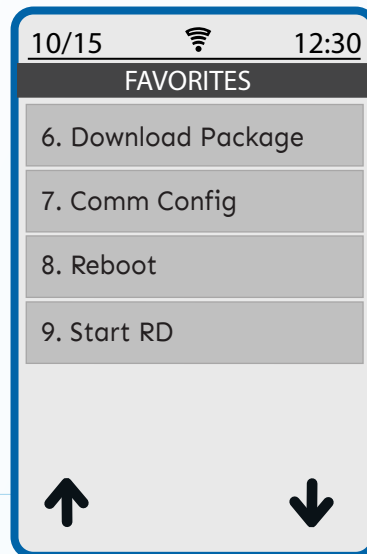


The screenshot shows a settings interface with various toggle switches and input fields. At the bottom, there are three buttons: 'CLEAR', 'SAVE', and a larger grey button labeled 'Save' with a blue arrow pointing to the 'SAVE' button. The settings include:

- EXTERNAL PIN PAD SUPPORT: YES (checked), NO
- AMOUNT CONFIRMATION IN PINPAD: YES (checked), NO
- SHOW REMOVE CARD: YES, NO (checked)
- SPLIT PAYMENT: YES, NO (checked)
- MANUAL CARD ENTRY: YES (checked), NO
- ENABLE MANUAL FOR DEBIT: YES, NO (checked)
- CASH BACK ON DEBIT CARDS: YES (checked), NO
- BATCH OUT: AUTO (checked), MANUAL
- SETTLEMENT TIME (EST): 10:30 PM
- QSR (RECEIPT & SIGNATURE ARE NOT REQUIRED): YES (checked), NO
- MAX AMOUNT: \$25.00
- POS INTEGRATION: YES (checked), NO
- AMOUNT CONFIRMATION: YES (checked), NO
- CONNECTION TYPE: TCP

STEP 6

On Terminal device Select **Star** button on bottom left of the home screen, then **6. Download Package** and select **OK**. The device will now re-download parameters to update your Batch Out settings.



STEP 7

Please repeat steps for additional devices under Merchant