



Forced Signature Line

Step 1

Go to www.online.valorpaytech.com and enter your login credentials.

Email

Password

Remember Me [Forgot Password](#)

SIGN IN

VALOR
PAYTECH

Step 2

Select **Device Management** in the sidebar menu.

VALOR JOHN FAY'S TEST MERCHANT

\$0 Last Month (Total Volume)

\$1.15 Current Month (Total Volume)

\$0 Current Day (Total Volume)

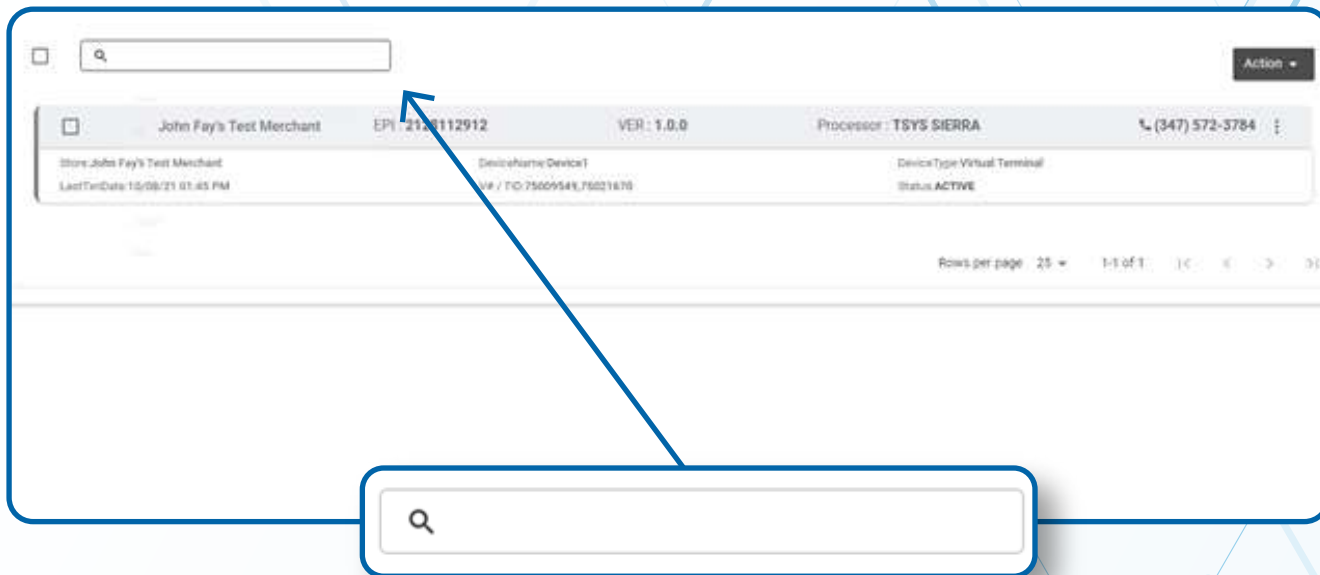
\$0.02 Average Volume per day (Last 3 Months)

Current Month Transactions

Device Management

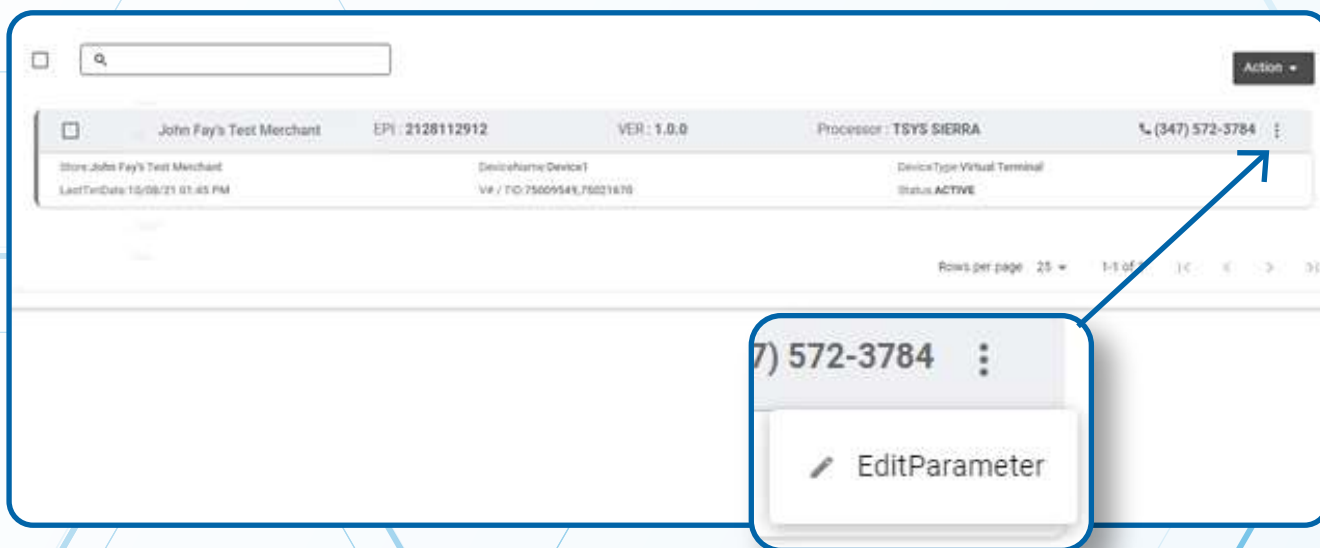
Step 3

Use search bar to look up the EPI you want to set **Forced Signature Line** for.



Step 4

Once the device comes up, select the **Vertical Ellipsis** on the top right of the snapshot and select **Edit Parameters**.



Step 5

Within the **Receipt** section, enable **Forced Signature Line** this will bypass on screen signature option and all signatures will be on the paper receipt.

The screenshot shows a configuration screen titled "RECEIPT". It contains several sections with text input fields and toggle switches:

- HEADER 1:** Long Vacation?
- HEADER 2:** 3268463178
- HEADER 3:** BROOKLYN NY 11223
- HEADER 4:** 347-791-1924
- FOOTER:** Thank You
- DISCLAIMER:** Cardholder acknowledges receipt of goods and obligations set forth by the cardholder's agreement with issuer.
- EMAIL SETTLEMENT REPORT:** YES (selected) / NO
- PAPER RECEIPT:** YES (selected) / NO
- FORCED SIGNATURE LINE:** YES (selected) / NO
- SMS-RECEIPT:** YES (selected) / NO

A blue box highlights the "FORCED SIGNATURE LINE" label and its "YES" toggle. An arrow points from this box to the "FORCED SIGNATURE LINE" toggle switch.

Step 6

Scroll down and select **Save**.

The screenshot shows a configuration screen with a list of sections and a "SAVE" button at the bottom:

- EP12120133740 Store: Klejaj Test Merchant DeviceName: Device1 DeviceType: ValorPos 100
- HOME SCREEN/BIN
- TIP, TAX & FEE
- RECEIPT
- TERMINAL & TRANSACTION
- VALUE ADDED SERVICES
- SUPPORT

At the bottom of the screen, there are three buttons: "CLEAR", "SAVE", and "SAVE". The rightmost "SAVE" button is circled in blue, and an arrow points to it from the left.

Step 7

After making parameter changes, you must perform a download on the device by pressing ★ > 6 > OK button.

