

# Selecting Modules/Permissions per User



## STEP 1

Go to [www.online.valorpaytech.com](http://www.online.valorpaytech.com) and enter your login credentials.

The screenshot shows a login interface with the following elements:

- Email input field
- Password input field
- Remember Me
- [Forgot Password](#)
- SIGN IN** button
- VALOR PAYTECH logo

## STEP 2

Select **User Management** in the sidebar menu.

The screenshot shows the dashboard interface with the following elements:

- Dashboard
- User Management** (highlighted in the sidebar)
- Merchant Management
- Transactions
- Remote Diagnostics
- Device Management
- Valor Shield RT
- Contact Us
- Support
- My Setting
- Reports

The main content area displays the VALOR PAYTECH logo, the name MARIO, and four summary cards:

- 7 Users
- 1 Sub Iso
- 2 Merchants
- 3 Operators

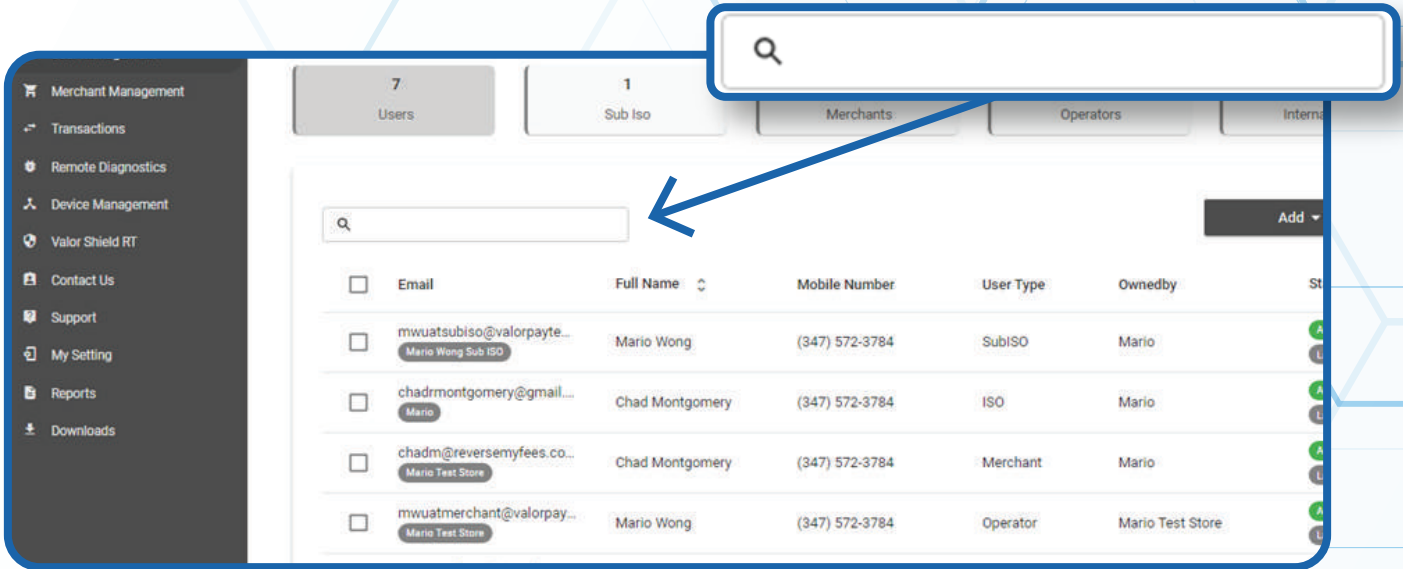
Below the cards is a search bar and a table with the following columns: Email, Full Name, Mobile Number, User Type, and Owned. The table contains three rows of user data:

Email	Full Name	Mobile Number	User Type	Owned
<input type="checkbox"/> mwuatsubiso@valorpayte... Mario Wong Sub ISO	Mario Wong	(347) 572-3784	SubISO	Mario
<input type="checkbox"/> chadrmontgomery@gmail... Mario				Mario

A callout box labeled **User Management** with a user icon points to the 'User Management' item in the sidebar menu.

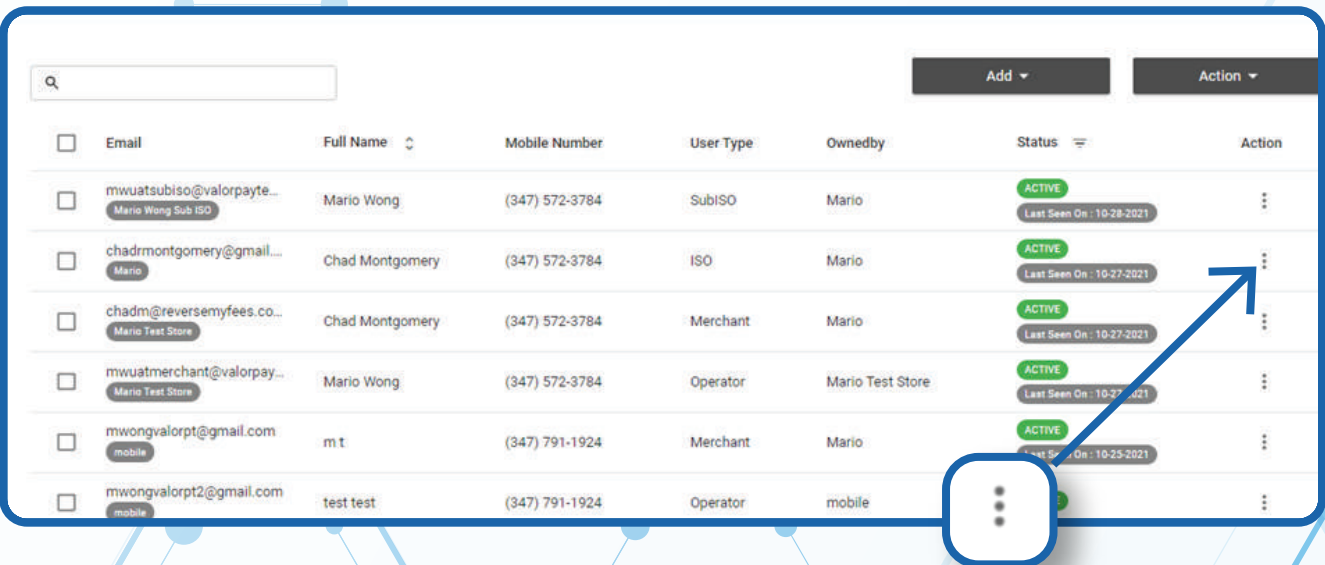
# STEP 3

Search for **user** in search bar



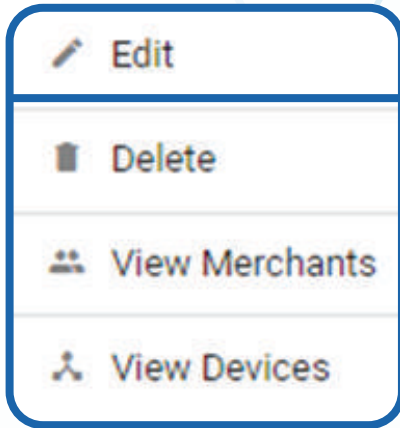
# STEP 4

Click on **Vertical Ellipses** on the right hand corner



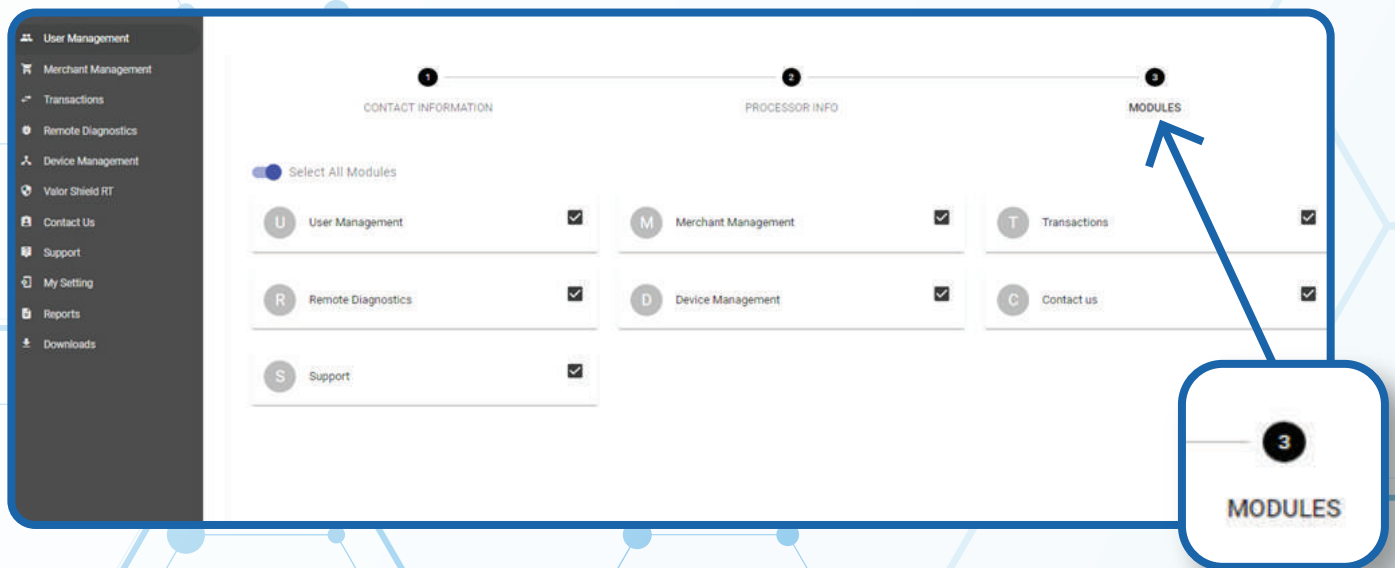
## STEP 5

Click on **Edit**



## STEP 6

Click on **Modules**



# STEP 7

Once all modules are selected click on **submit**

The screenshot displays a merchant portal interface with a dark sidebar on the left containing menu items: Remote Diagnostics, Device Management, Valor Shield RT, Contact Us, Support, My Setting, Reports, and Downloads. The main content area features a 'Select All Modules' header and a grid of module selection cards. Each card includes a letter icon, the module name, and a checked checkbox. The modules shown are: U User Management, M Merchant Management, T Transactions, R Remote Diagnostics, D Device Management, and C Contact us. Below the grid are 'Prev' and 'Submit' buttons. A large, dark, rounded 'Submit' button is overlaid on the right side of the interface, with a blue arrow pointing from it to the 'Submit' button in the main content area.