Enable Tax for Transactions
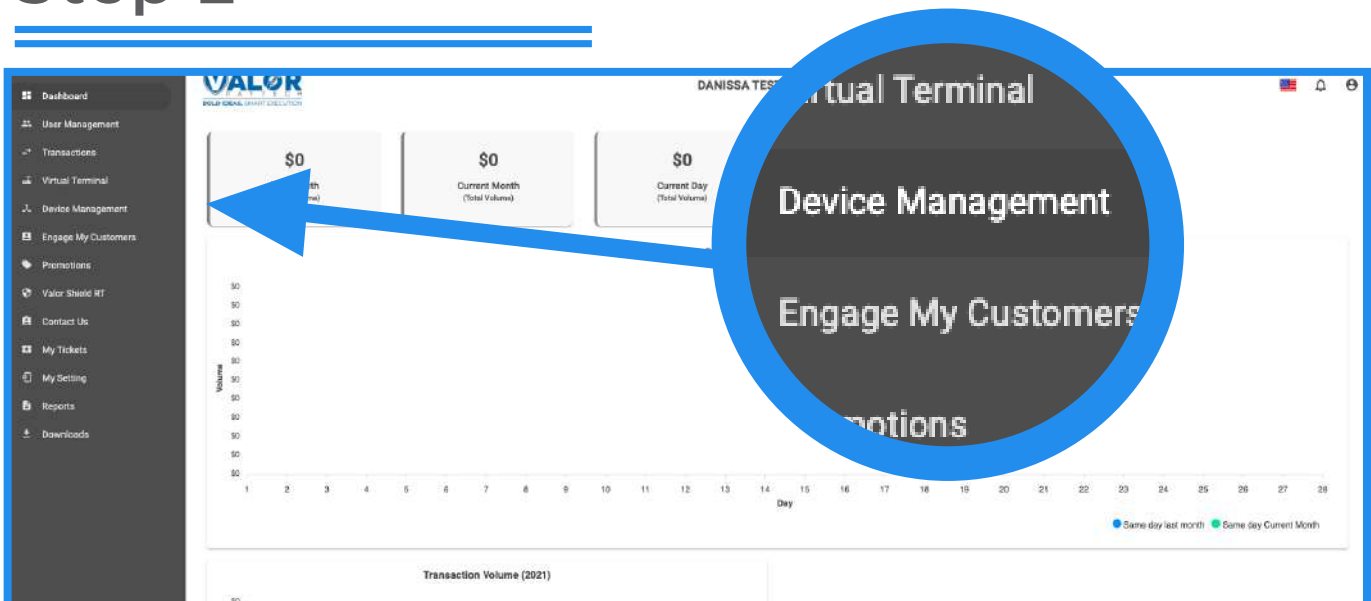
Step 1

Go to www.online.valorpaytech.com And enter your login credentials.

Step 2

Once logged in, click on **Device Management** on the sidebar.

Step 3

Search the **EPI** of the device where the parameters need to be updated. Once the device comes up, click on the ellipsis on the top right (⋮), then click on the **Edit Parameters.**

Step 4

When the **Tip, Tax, & Fee** section is expanded, the option to **enable Tax** is on the top right. Once enabled you can set the tax rate depending on which state you are in. Next, scroll down and press Save.

Once saved, you must perform a download on the device by pressing ★ ➡ #6 ➡ Ok Button.

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