



Enable/Disable Pin Bypass

STEP 1

Go to www.online.valorpaytech.com and enter your login credentials.

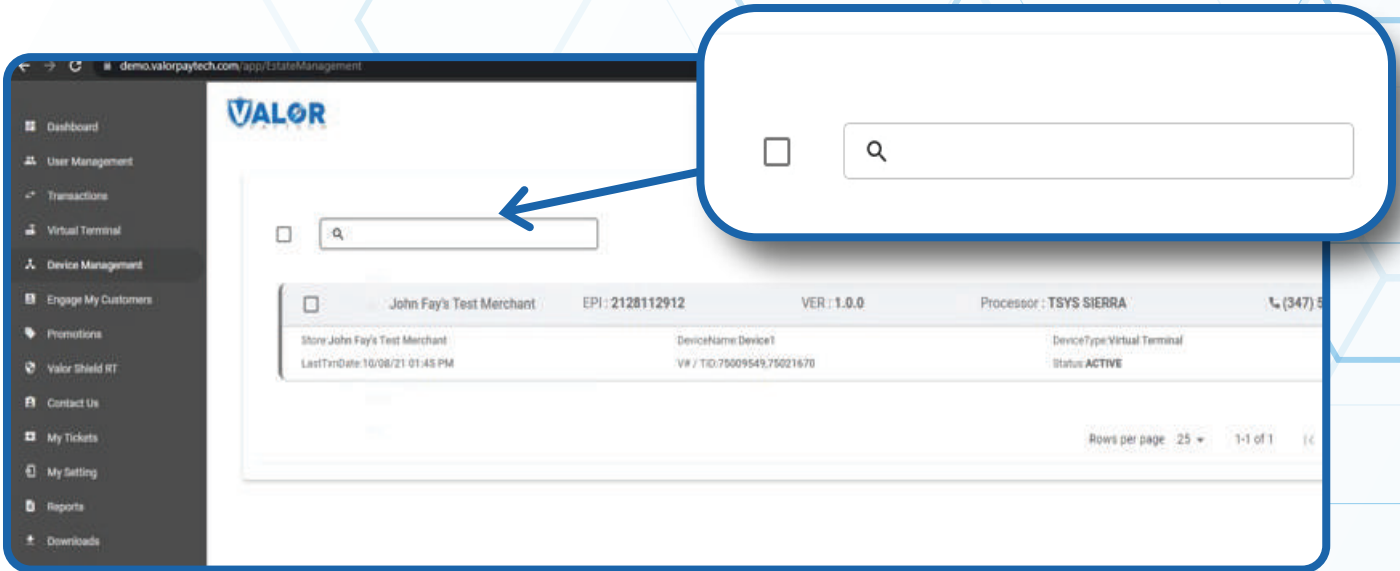
STEP 2

Select **Device Management** in the sidebar

Category	Value
Last Month (Total Volume)	\$0
Current Month (Total Volume)	\$1.15
Current Day (Total Volume)	\$0
Average Volume per day (last 3 Months)	\$0.02

STEP 3

Use search bar to look up the EPI you want to Enable/Disable Split Payment.

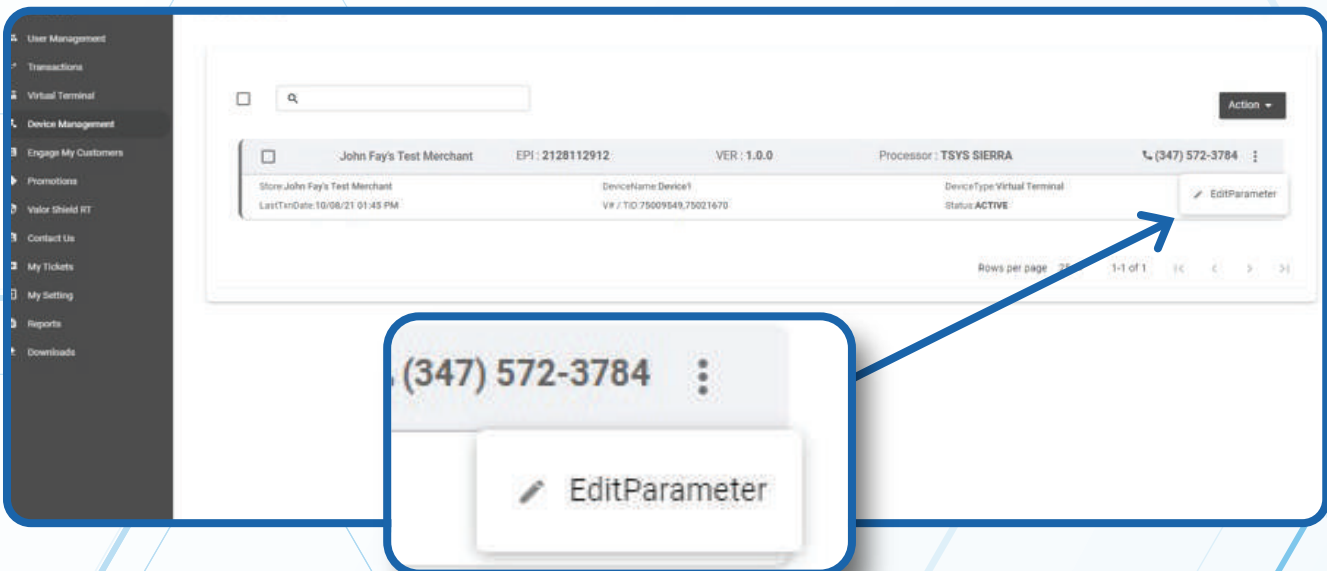


The screenshot shows the VALOR Merchant Portal interface. A search bar is highlighted with a blue box and an arrow pointing to it. Below the search bar is a table of devices. The table has columns for Merchant Name, EPI, Version, Processor, and Phone Number. The first row shows 'John Fay's Test Merchant' with EPI: 2128112912, VER: 1.0.0, Processor: TSYS SIERRA, and Phone: (347) 572-3784. Below the table, there is a 'Rows per page' dropdown set to 25 and '1-1 of 1'.

Merchant Name	EPI	Version	Processor	Phone Number
John Fay's Test Merchant	2128112912	1.0.0	TSYS SIERRA	(347) 572-3784

STEP 4

Once the device comes up, select the **Vertical Ellipsis** on the top right of the snapshot and select **Edit Parameters**



The screenshot shows the VALOR Merchant Portal interface. A blue box highlights the 'Edit Parameters' button in the table. A callout box shows a close-up of the button, which is labeled '(347) 572-3784' and 'EditParameter'.

Merchant Name	EPI	Version	Processor	Phone Number	Action
John Fay's Test Merchant	2128112912	1.0.0	TSYS SIERRA	(347) 572-3784	EditParameter

STEP 5

Within the **Terminal & Transaction** section, **Enable/Disable Split Payment**.

TERMINAL & TRANSACTION

PROCESSOR: Tsys Sierra | AVS: NONE

STANDBY TIME: 0 MINS | SLEEP TIME: 30 MINS

EXTERNAL PIN PAD SUPPORT: YES NO | SPLIT PAYMENT: YES NO

AMOUNT CONFIRMATION IN PINPAD: YES NO

MANUAL CARD ENTRY: YES NO | CASH BACK ON DEBIT CARDS: YES NO

BATCH OUT: 09:00 AM | PIN BYPASS ALLOWED: YES NO

OSR (REC): SPLIT PAYMENT YES NO | DISPLAY LOGO: YES NO

STEP 6

Scroll down and select **Save**.

SETTINGS

HOME SCREEN/BIN

TIP TAX & FEE

RECEIPT

TERMINAL & TRANSACTION

VALUE ADDED SERVICES

SUPPORT

CLEAR SAVE

SAVE

STEP 7

After making parameter changes, you must perform a download on the device by pressing ★ > 6 > OK button.

