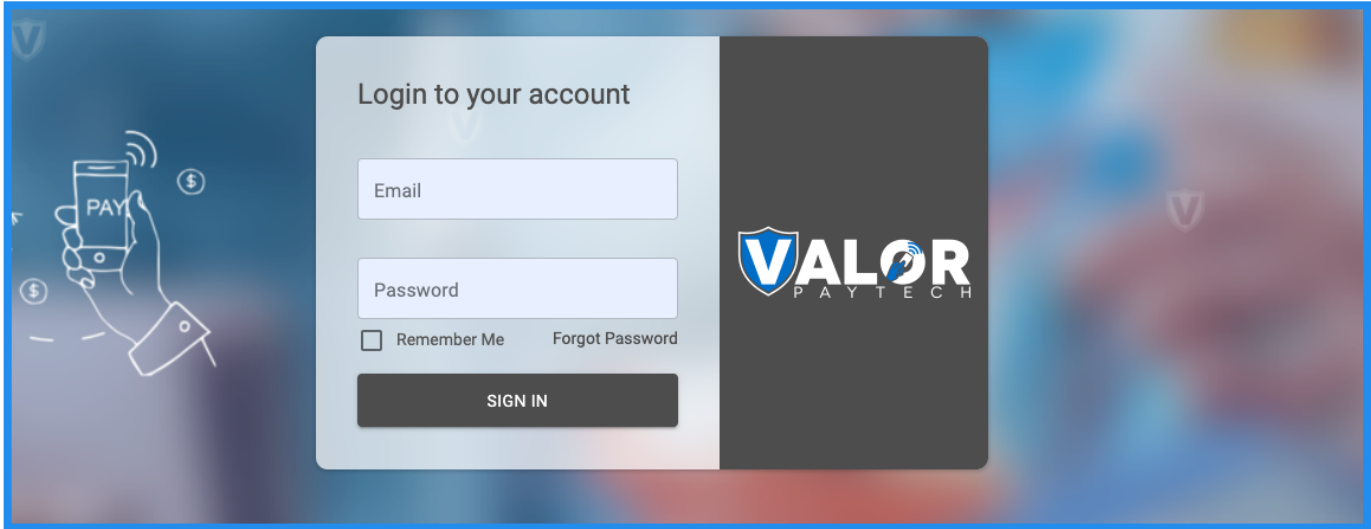# Editing Parameters

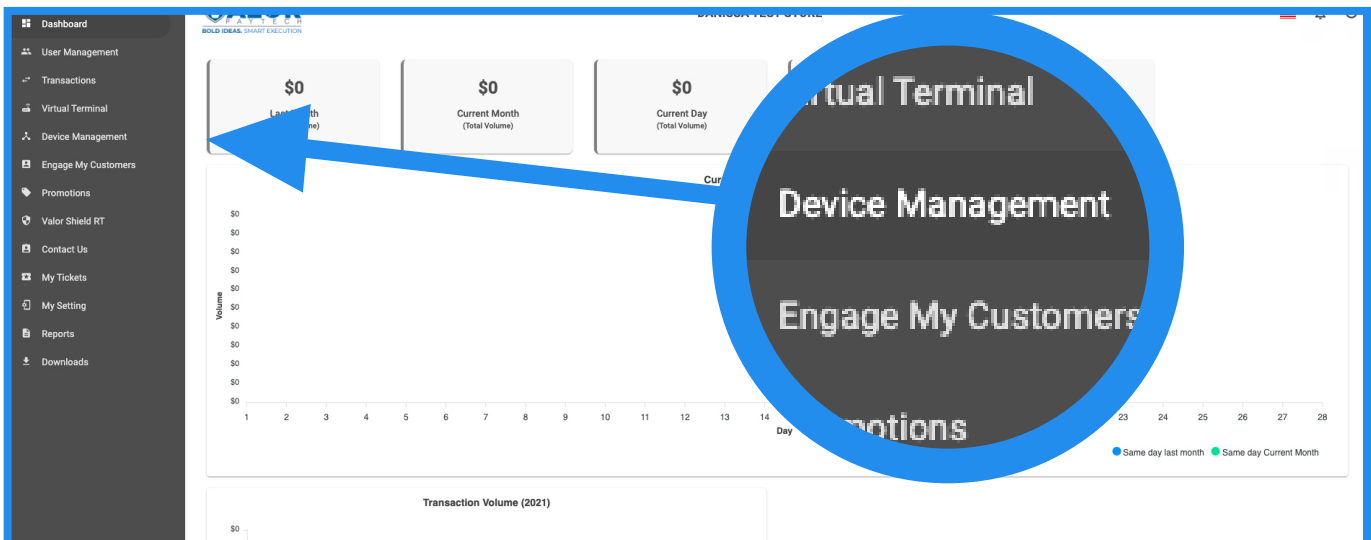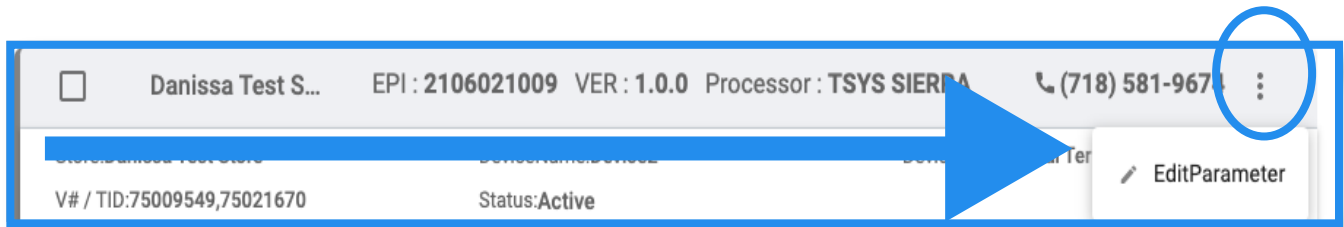## Step 1

Go to www.online.valorpaytech.com
and enter your login credentials.

Step 2

Once logged in, click on **Device Management** on the sidebar.
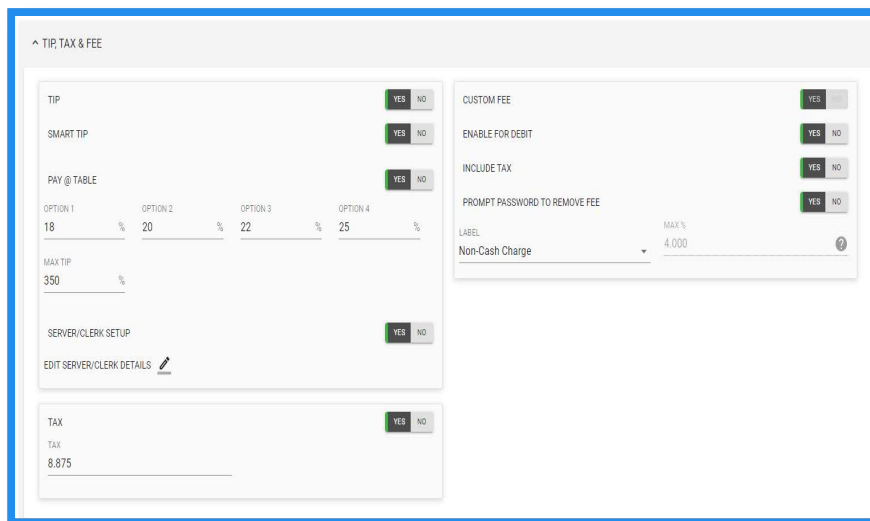
Step 3

Search the EPI of the device where the parameters need to be updated. Once the device comes up, click on the ellipsis (:) on the top right, then click on **Edit Parameters.**

Step 4

Within the **Tip, Tax & Fee** section, you have the options to modify tip and various tip options, tax, various custom fee settings and to disable the requirement for the password when removing the custom fee.

Step 5

Within the **Receipt** section, you have the options for the receipt headers, footers, the disclaimer, and the paper and SMS receipt options.

Step 6

Within the **Terminal & Transaction section**, you have the options for AVS, split payment, cash back on debit cards, pin bypass, displaying a logo, enabling a pin pad (if used), manual card entry, auto/manual settlement, QSR, and POS integration.

Step 7

Within the **Value Added Services** section, you have the options for the customer survey (four emojis) at the end of the transaction, and adding additional input (which can be used to collect and track Account numbers, invoice numbers, etc.)

Step 8

Within the **Support** section, you have the options to add your support phone number, which will be seen by the merchant when the **Call Me** icon on the device is pressed and to reset the password on the devices if changed and forgotten.