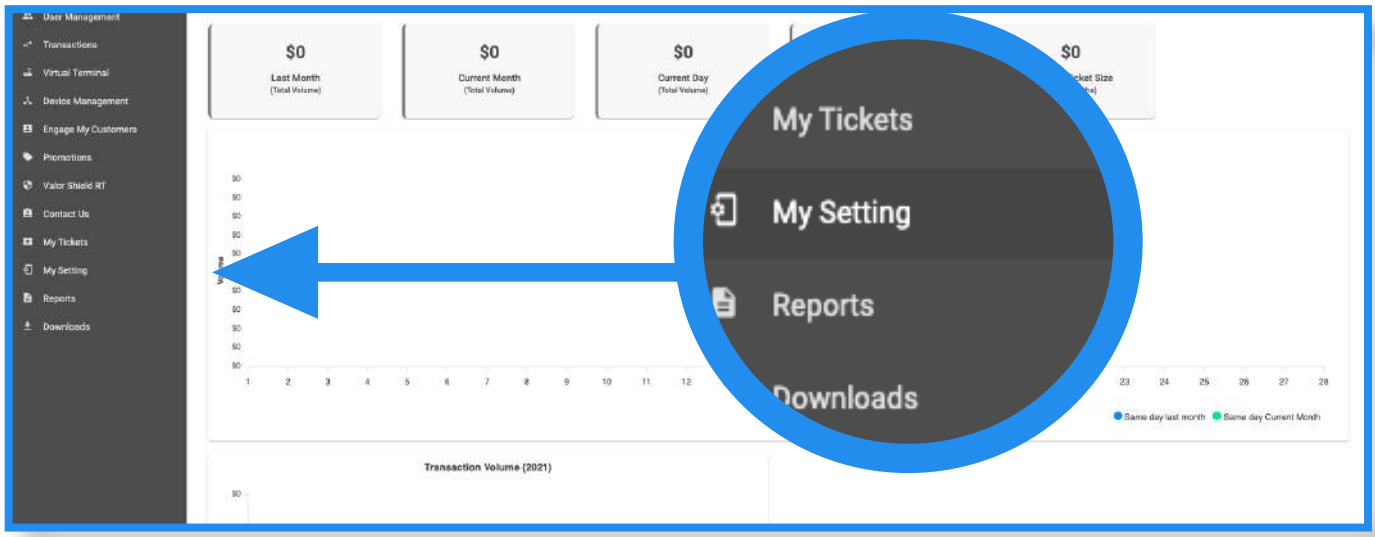
Changing the Batch Delivery

Step 1



Select **My Setting** in the sidebar menu.

Step 2

Here you will see your **Merchant Settings**. There are two options:
- **Merchant copy via email**: Receipts for all transactions can be emailed to the email address entered in the Merchant build - there are two options, SEND and DON'T SEND.
- **Settlement Report Delivery Option**: Gives options to have the settlement reports emailed to the email address used for the merchant build, printed on the devices, or both.

Once necessary changes are made, select **Save**.

**** Please note that a download is NOT required on the device.***