

# Assigning a New App Version to a Terminal



## STEP 1

Go to [www.online.valorpaytech.com](http://www.online.valorpaytech.com) and enter your login credentials.

Email

Password

Remember Me [Forgot Password](#)

**SIGN IN**

**VALOR**  
PAYTECH

## STEP 2

Select **Device Management** in the sidebar menu.

Dashboard

User Management

Transactions

Virtual Terminal

**Device Management**

Engage My Customers

Promotions

Valor Shield RT

Contact Us

My Tickets

My Setting

Reports

Downloads

**VALOR**

JOHN FAY'S TEST MERCHANT

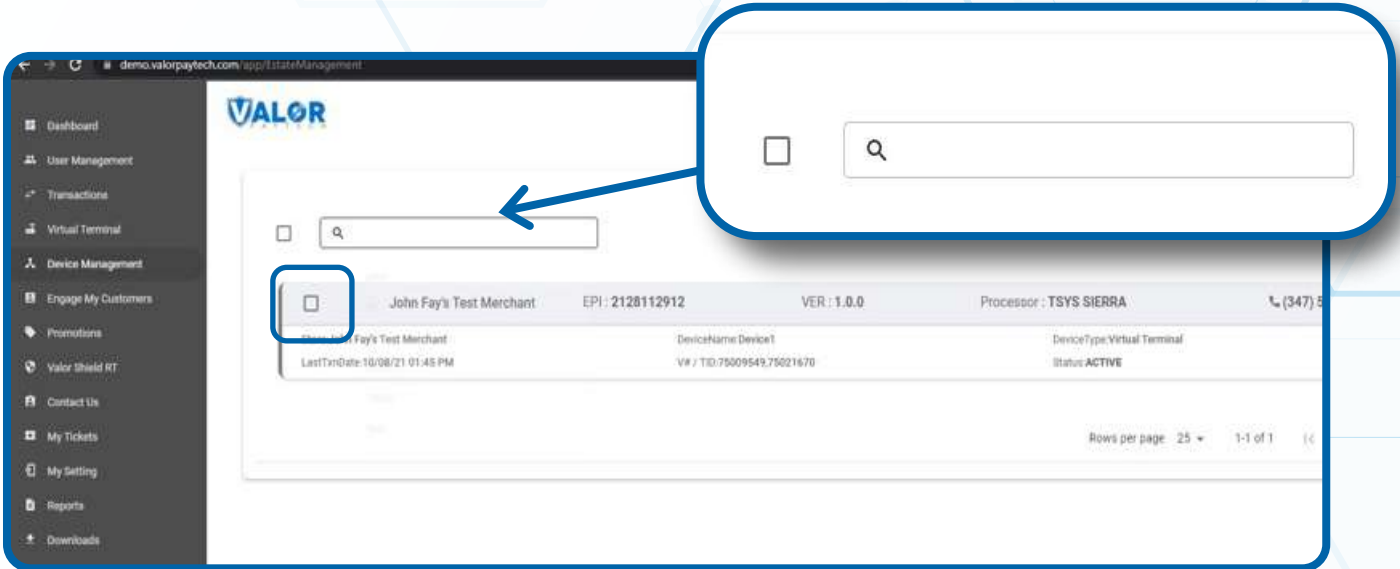
\$0 Last Month (Total Volume)	\$1.15 Current Month (Total Volume)	\$0 Current Day (Total Volume)	\$0.02 Average Volume per day (last 3 Months)	\$1.15 Average Ticket (last 3 Months)
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Current Month Transactions

**Device Management**

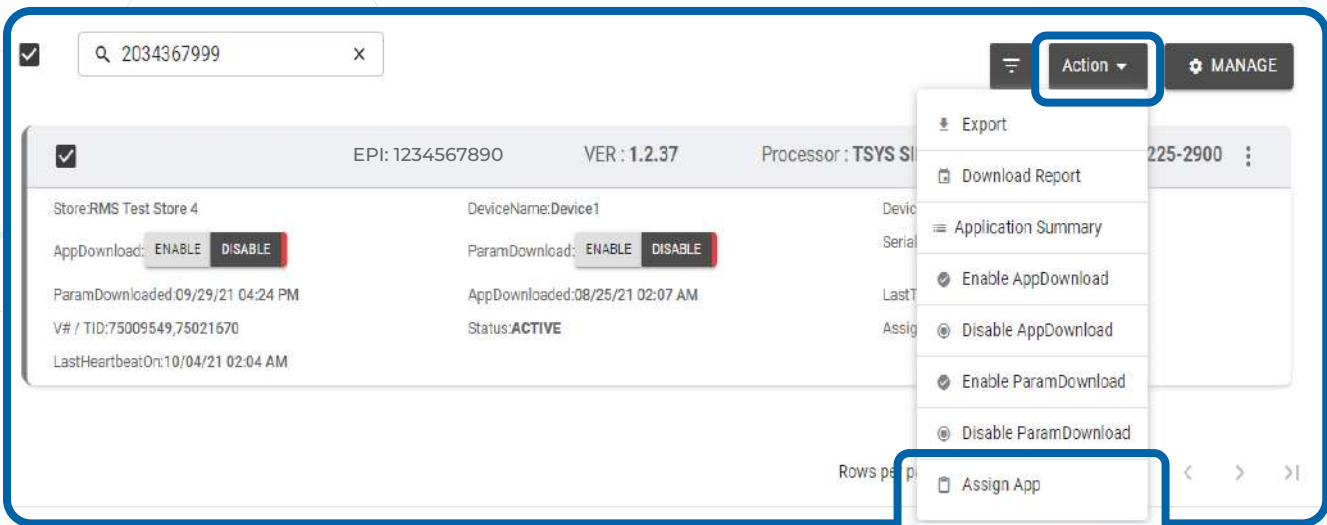
## STEP 3

Use **search bar** to look up the EPI downloaded on the device that you would like to update. Once your desired device card shows up, click the **checkbox** at the top left corner of the card.



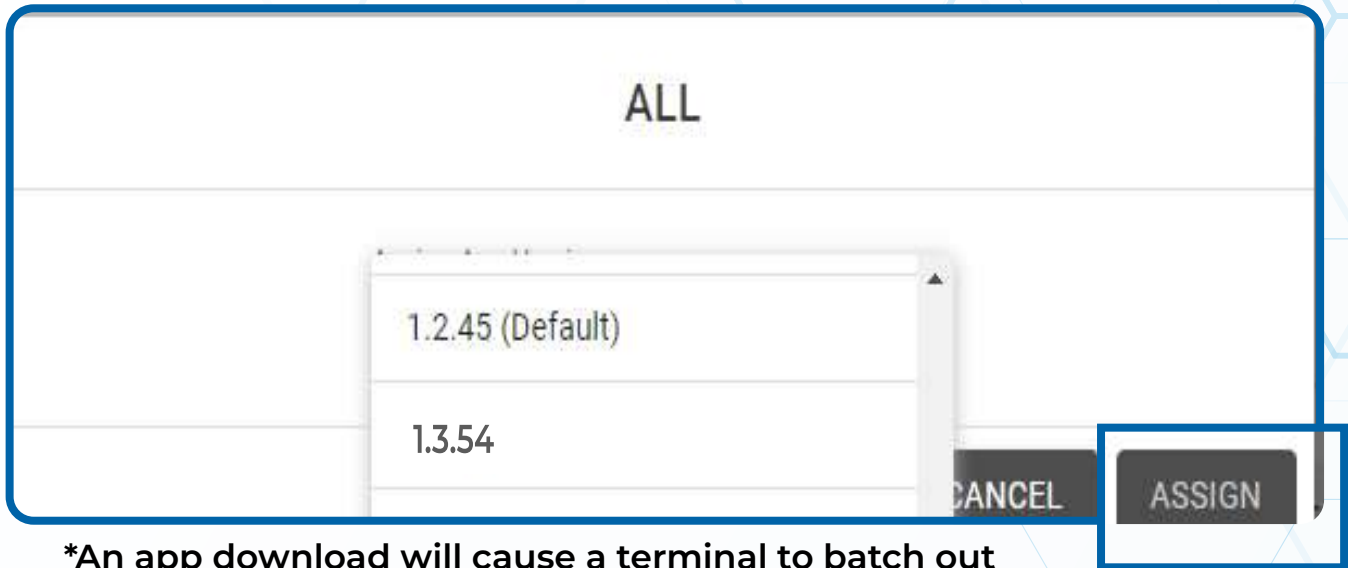
## STEP 4

Click the **Action** button at the top right corner of the page and from the drop down list click **Assign App**.



## STEP 5

Proceed to click the dropdown list on the pop up box that appears and select your desired **app version**. Click **Assign**.



\*An app download will cause a terminal to batch out transactions, please consult with the merchant about how this process works before proceeding\*

## STEP 6

After making parameter changes, you must perform a download on the device by pressing:

★ > 6 > OK button

