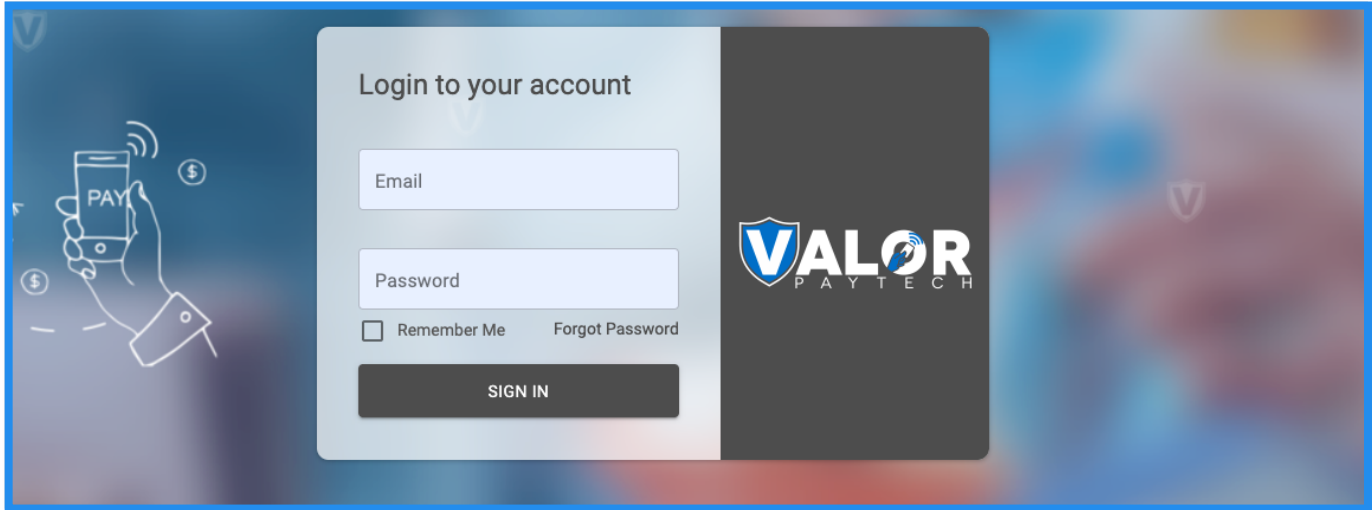


Add Additional Devices to Existing Merchants

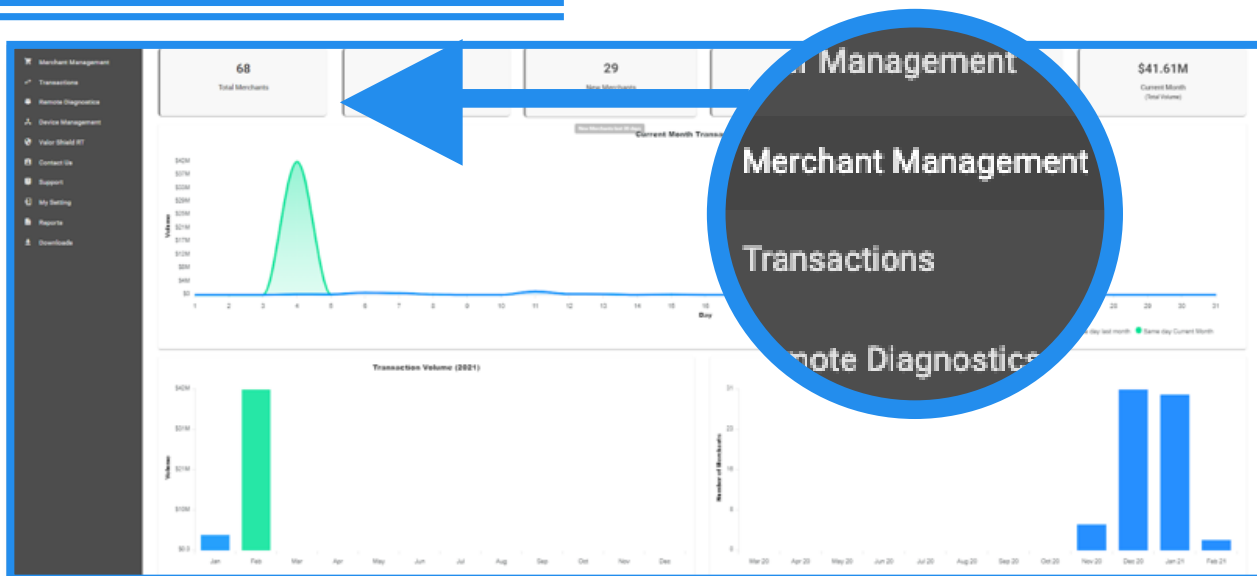


Step 1



Go to www.online.valorpaytech.com and enter your login credentials.

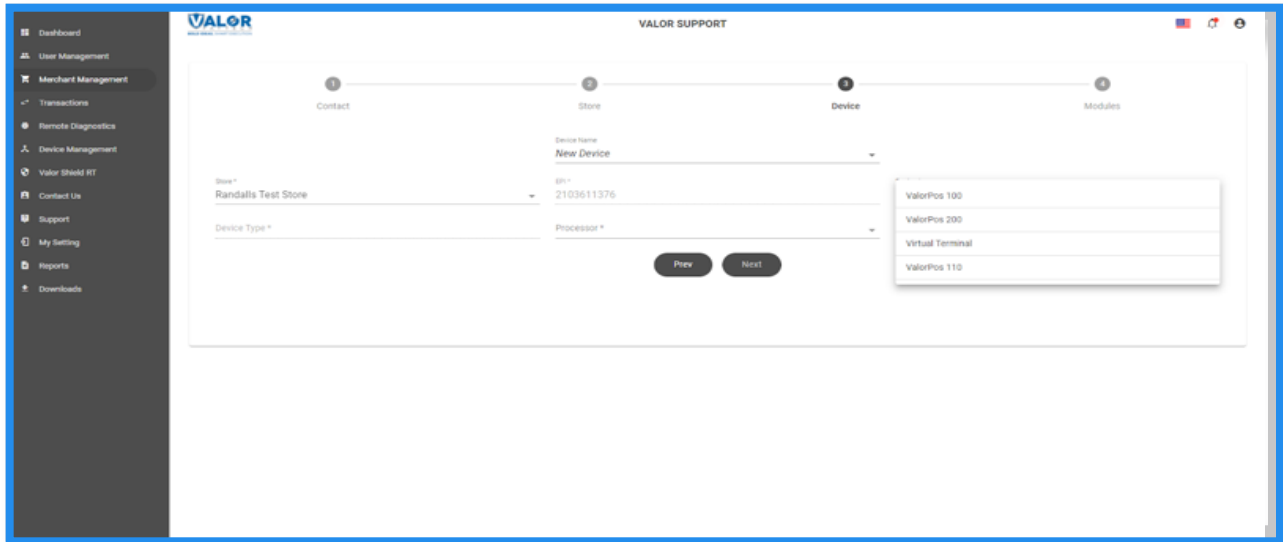
Step 2



Once logged in, click on **Merchant Management** on the sidebar.

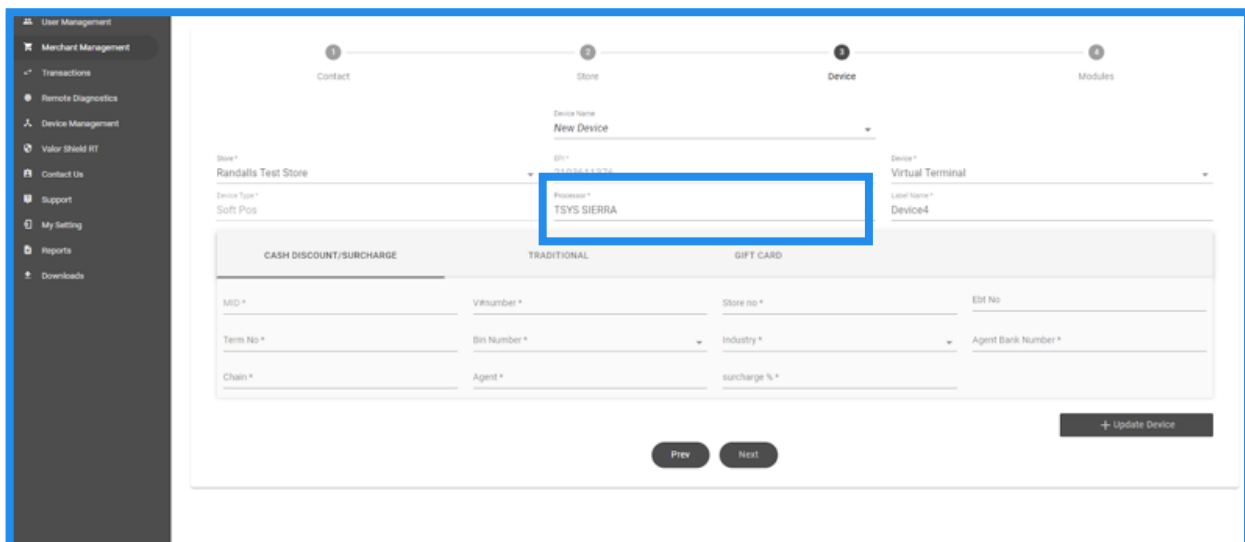
*** NOTE: This guide can be used for a the VL100, VL110 and Virtual devices**

Step 5



Click on the Device drop down and select the device type- *ValorPos 100, ValorPos 200, ValorPos 110, and Virtual device.* Select the **Processor** drop down to assign the processor.

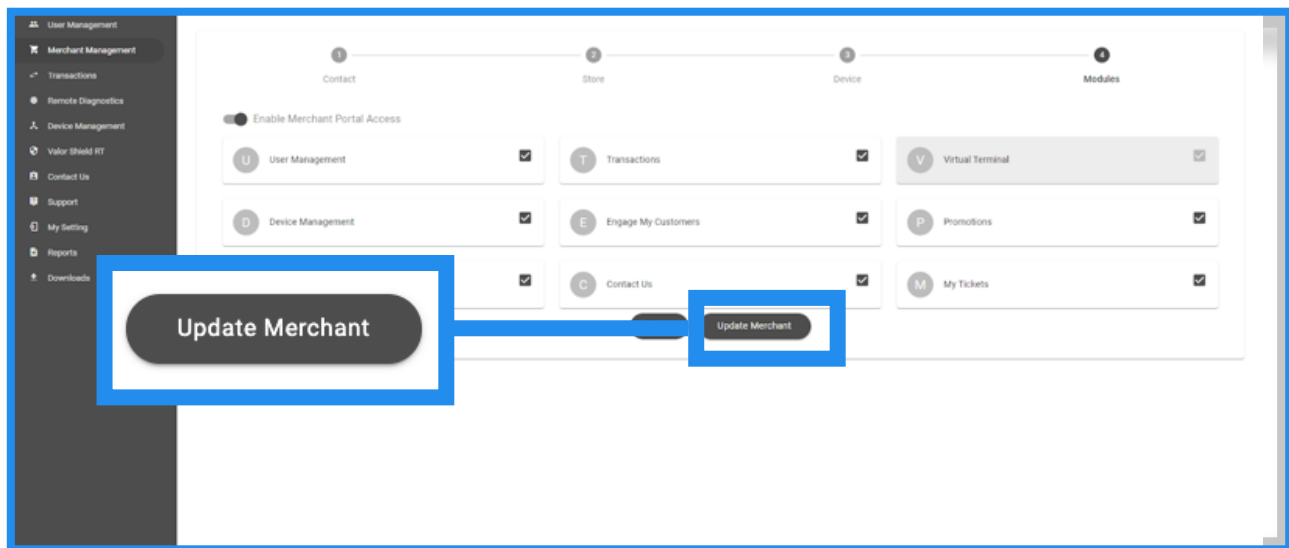
Step 6



Depending on which Processor is selected, different fields are shown and required. Enter the information from the VAR sheet, then click on Update Device on the bottom left of the screen.

*** NOTE: This guide can be used for a the VL100, VL110 and Virtual devices**

Step 7



If the Modules have already been set and would not be required to change when devices are added, you can click on **Update Merchant** to complete the process.

*** NOTE: This guide can be used for a the VL100, VL110 and Virtual devices**